
No: 07/2015
Date: 16th April 2015
To: Clubs, Districts and Zones
Re: MULTI MEMBERSHIP – Information to assist Club Annual Return Process

Summary

- From 31st May 2015, Multi Membership categories will be phased out and Multi Membership Fees will no longer be incurred by Clubs.
- Individuals may still be a member at two or more clubs simultaneously if they wish, however they will only be registered with Bowls NSW at their DECLARED CLUB.
- Each Club's 2015/16 Annual Return will indicate the number of Multi Members registered at the Club (if any), however there will be NO fee charged. Clubs will be required to identify and confirm the Declared Club for all Multi Members appearing on their membership listing.
 - If an individual appears on a membership listing as a Multi Member at a Club which is also their Declared Club, the Clubs will be required to change the registration status of that individual to a Full Member on their annual return.
 - If an Individual appears on a membership listing as a Multi Member at a Club which is NOT their Declared Club, they can be deleted by the club on their annual return.
- This Circular provides information to assist Clubs in the process of identifying the Declared Club of Multi Members registered at their Club.

With Multi Membership and Junior Multi Membership categories being phased out from 31st May 2015 as outlined in Circular 04/2015, clubs are asked to follow the procedures as set out in this Circular when completing their next annual return.

It is important to note that an individual's Declared Club is NOT determined by their registration status as a Full or Multi Member. Therefore there may be a need to change an individual's registration status if they are registered as a Multi Member at a Club which is their Declared Club.

The first 6 columns of the membership listing provided to all Clubs with their 2015/16 annual return will look similar to the table below. All Clubs are identified by a club number; In this case the club number of *Example Bowling Club* is 999.

EXAMPLE BOWLING CLUB (CLUB 999)

ID	Status	Jnl	Grading	Club Clearance	Name
12345	R Multi	J	7	999	PLAYER 1
678	R Multi	J	7	111	PLAYER 2
91234	R Multi	J	5	555	PLAYER 3 (JUNIOR)
5678	R Multi	J	6		PLAYER 4

This example membership listing shows that Club 999 has 3 Multi Members and one Multi Junior Member registered.

In most cases, an individual's Declared Club will correspond to the Club Number which appears in the Club Clearance column.

Distribution: Board, Committee Chairmen, Staff

- PLAYER 1 has a Club Clearance number of Club **999**. This indicates that Club 999 (the Club completing the Annual Return) is the Declared Club of PLAYER 1.
 - Action: Club 999 will register PLAYER 1 as a Full Member on their Annual Return and will pay the Full Member Fee to Bowls NSW.
- PLAYER 2 and PLAYER 3 are both registered as Multi Members at Club 999, however have different Declared Clubs (Club 111 and Club 555 respectively).
 - Action: Club 999 will delete both of these individuals on their Annual Return and will not pay any fee to Bowls NSW.
- PLAYER 4 does not have a Club Clearance number indicated, and this will be the case for any individual in the Bowls NSW Database who has never applied for a Club Clearance.
 - Action: Club 999 will confirm if PLAYER 4 is currently playing or is otherwise eligible to play Association Events at their Club. If the Declared Club of PLAYER 4 is not Club 999 they will delete PLAYER 4 on their annual return, or if the Declared Club cannot be determined they will notify Bowls NSW.

As each Annual Return is processed at the Bowls NSW Office, all individual records in the database will be updated with a Club Number in the Club Clearance column that corresponds to the Club at which the individual has been registered as a Full Member. This will indicate the Declared Club for all registered Bowling Members.

Should further information on Multi Membership be required, or you would like assistance in completing your Club's 2015/16 Annual Return, please do not hesitate to contact the Bowls NSW Office on 9283 4555.



Greg Helm
Chief Executive Officer