



CIRCULAR

ROYAL NSW BOWLING ASSOCIATION LTD.
PO Box A2186, Sydney South NSW 1235
Ph: (02) 9283 4555, Fax: (02) 9283 4252
email: rnswba@rnswba.org.au
<http://www.bowlsnsw.com.au>

No: 09/2016
Date: 24th May 2016
To: Zones, Districts & Clubs
Re: Introduction of New Fee Structure – Admin procedures

The Bowls NSW Fixed Fee structure will commence for all Clubs with fees payable from 1st June 2016.

May year-end Clubs would now have received their 'fixed fee' invoices as previously advised in March 2016 for payment by June 30th. Each Club should receive their invoice and annual return 4-6 weeks prior to their financial year.

Clubs are still required to complete an annual return including any new registrations and/or deletions, however this will not change the fee amount owed.

Clubs will no longer receive monthly invoices for registering new members effective immediately.

Please ensure that the correct 'Payment Reference' is provided when paying by electronic transfer to ensure that annual returns can be processed efficiently i.e. "AR2016/CLUBID"

Annual Membership Renewal

Clubs are advised that annual invoices also now include the Club's annual membership renewal which is required to be completed and returned with remittance advice after payment.

In accordance with the Bowls NSW Regulations, Clubs can renew as either a Member Club or an Affiliated Sub-Club. Member Clubs have the right to vote in the Election of Bowls NSW Directors whilst Affiliated Sub-Clubs do not.

To be registered as a Member Club, the Club must be an incorporated entity and have the approval of the Club's Board.

Please find a sample Invoice attached with this Circular.

Greg Helm
Chief Executive Officer

Distribution: Board, Committee Chairmen, Staff



Royal NSW Bowling Association Limited

ABN 76 821 647 707

Ph: (02) 9283 4555

Fax: (02) 9283 4252

SAMPLE CLUB ID

NAME

ADDRESS

Annual Affiliation Tax Invoice

GST Included in this Invoice

Issue Date: 18th May 2016

Invoice # AR2016/«Club_ID»

2016 Annual Membership/Affiliation Fee	\$«New_Fixed_Fee_for_201617»
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From Royal NSW Bowling Association Limited
PO Box A2186
Sydney South NSW 1235

Direct Deposit: Bank: Commonwealth Bank of Australia
BSB: 062 018
Account: 1032 6652
Payment Reference: **AR2016/CLUB ID**

*Please forward any new members on Application for Registration Forms

*Members not re-joining, please submit Deletion of Registration Forms

**COMPLETE AND
RETURN FORM
BELOW THIS LINE**

Club Membership/Affiliated Sub Club Renewal

We hereby wish to renew Annual Membership with Bowls NSW in 2016 as a: *(please tick appropriate box)*

MEMBER CLUB

We, the Board of the Club named below consent to become a Member of Bowls NSW, a Company Limited by Guarantee under the Corporations Act 2001, and to hereby abide by the Constitution, Regulations and Policies of the Company. We also confirm that the Club applying for registration as a Member Club is an Incorporated Entity, and shall be entitled to vote for the election of Elected Directors or delegate this authority to their bowling section or Sub-Club.

AFFILIATED SUB CLUB

We, the Board of the Club named below confirm that we do not wish to be a Member Club of Bowls NSW, however we wish to register our Men's Bowling Section/Club (an unincorporated Sub Club of our Registered Club) as an Affiliated Sub Club of Bowls NSW and agree they shall hereby abide by the Constitution, Regulations and Policies of the Company. We understand that in accordance with the Bowls NSW Constitution an Affiliated Sub-Club has no right to vote for the election of Elected Directors.

Secretary Name _____

Secretary Signature _____

Please "tick & sign" and return with Annual Return Payment

Payment Due by 31st July 2016

Remittance Advice

Payment By Cheque for \$ _____ **OR**

Electronic Direct Deposit

Invoice #AR2016/SAMPLE CLUB ID

RNSWBA Bank Details
Commonwealth Banks Account
BSB: 062 018
Acc: 10326652
Amount Transferred: \$ _____